



Loudoun County, Virginia

Department of Management and Financial Services  
Division of Procurement  
P.O. Box 7000, Leesburg, Virginia 20177-7000  
[www.loudoun.gov/purchasing](http://www.loudoun.gov/purchasing)

December 13, 2007

NOTICE TO PROPOSER'S

ADDENDUM NO. 1

QQ-01374

The following changes and/or additions shall be made to the original Request for Proposal No. QQ-01374, Painting Services. Please acknowledge receipt of this addendum by signing and returning with your proposal.

1. The acceptance date has been changed to "prior to **4:00 pm Local Verizon Time December 27<sup>th</sup>, 2007**".
2. Section 4.2 shall be replaced with:
  - 4.2 Bidders shall provide, at a minimum, three (3) comparable references of current work being performed, preferably other public sector facilities. Bidder must show that they have billed more than \$75,000 per year for the past three (3) years.
3. The pricing page shall be replaced with attachment 1 from this addendum.
4. The Proposal form shall be revised as below.
5. The two typical tasks have been changed to the facilities listed in attachment #2.
6. Please find below Answers to question asked during the Pre-Bid Conference.
  - Q. In regards to the interior and exterior coatings, what surfaces are involved in this effort? Also what are the specifications for the particular type of product and application (i.e. Latex roller/brush coatings)?
  - A. Interior surfaces 85% of the time will be drywall, occasionally concrete block or wood or lathe and plaster. Exterior surfaces could be wood, metal, concrete, or pre-cast fiberglass. For purposes of the bid all paint will be

latex, interior or exterior, applied by brush or roller as most appropriate for the surface and application. In practice should another type of paint or application be required, i.e. oil base or epoxy, it will be specified for that particular project and pricing adjusted accordingly to compensate the contractor.

- Q. What is the annual expenditure of this contract?  
A. The County has spent approximately \$200,000 annually for the past three years.
- Q. Does this contract contain any drywall work or repair work?  
A. Small repairs will be requested from the painting contractor. All major drywall or reconstruction will be contracted out separately.

Prepared By: Philip Butterfass /s/  
Contracting Officer

Date: November 2, 2007

Acknowledged By: \_\_\_\_\_ Date: \_\_\_\_\_



# Loudoun County, Virginia

Division of Procurement  
One Harrison Street, 4th Floor, MSC #41C  
Leesburg, Virginia 20175

## 8.0 PAINTING SERVICES (REVISED)

THE FIRM OF: \_\_\_\_\_

Address: \_\_\_\_\_

FEIN \_\_\_\_\_

NOTICE TO BIDDERS: The following required services shall be provided according to the contract terms and conditions contained herein.

Typical Task I as detailed in Attachment I \$ \_\_\_\_\_  
Estimated Square Footage \_\_\_\_\_

Typical Task II as detailed in Attachment I \$ \_\_\_\_\_  
Estimated Square Footage \_\_\_\_\_

|                                |             |          |
|--------------------------------|-------------|----------|
| 30 Hours of Painter Supervisor | \$ _____/Hr | \$ _____ |
| 50 Hours of Journeyman Painter | \$ _____/Hr | \$ _____ |
| 30 Hours of Painters Helper    | \$ _____/Hr | \$ _____ |

BASIS OF AWARD TOTAL \$ \_\_\_\_\_

The following shall be returned with your bid. Failure to do so may be cause for rejection of bid as non-responsive. It is the responsibility of the bidder to ensure that it has received all addendums.

| ITEM:                                     | INCLUDED: (X)               |
|-------------------------------------------|-----------------------------|
| 1. References (on County form)            | _____                       |
| 2. Addendums, if any.                     | _____                       |
| 3. Payment Terms:                         | _____ net 30 or _____ Other |
| 4. W-9 Form                               | _____                       |
| 5. Certificate of Insurance               | _____                       |
| 6. Typical Tasks on County Proposal Forms | _____                       |
| 7. Financials                             | _____                       |

Person to contact regarding this bid: \_\_\_\_\_

Title: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail \_\_\_\_\_

Name of person authorized to bind the Firm (7.8): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*By signing and submitting a bid, your firm acknowledges and agrees that it has read and understands the IFB documents and agrees to the Contract Terms and Conditions as contained herein.*

# PROPOSAL

**Your Company Name***Your Company Slogan***Date:**

Street Address

City, ST ZIP Code

Phone

Fax

**Work Order:****For:**

| Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Total cost shall be: |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| <p>1. Prep and paint the following areas:</p> <p>Room #1 -</p> <p>Room #2</p> <p>Room #3</p> <p><b>Materials</b></p> <p>Total Square Footage 1 Coat of Primer or Paint</p> <p>Total Square Footage 2 Coats of Paint</p> <p>Number of Doors (both sides) 1 Coat of Primer or Paint</p> <p>Number of Doors (both sides) 2 Coats of Paint</p> <p>Number of Windows (inside)</p> <p>Additional Preparation (scraping)</p> <p>Labor Rate - \$\$. \$\$ per hour</p> <p>Total Hours</p> |                      |
| <b>Total price for the above outlined work shall be:</b>                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>\$0.00</b>        |

Accepted: \_\_\_\_\_

Date: \_\_\_\_\_

All material is guaranteed to be as specified. All work to be completed in a workman like manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the written estimate. All agreements contingent upon strikes, accidents, delays beyond our control.

## Attachment #2

### Typical Tasks

Loudoun County is changing the typical tasks in the Invitation for Bid. Typical task work shall occur during the term of this contract. The successful bidder shall be required to perform this work for the bid price when the tasks are commenced.

#### Task #1

The first one is the Group Home located at 220 and 222 West Main, Purcellville, VA 20132. It is a frame home that was split down the middle to make two group homes. It has wood siding, aluminum gutters and down spouts, and asphalt shingle roofing. The task would be to prep and paint the entire outside of the structure including all siding, soffits, fascia, windows, doors, railings, porches and wooden stairs. It will not include the gutters, down spouts, or shingle roof.

#### Task #2

The second structure is Lucketts Community Center located at 42361 Lucketts Road, Lucketts, VA 20176. This is an old school that has been converted into a Community Center. It has a variety of types of wood siding, concrete foundations, and some stucco siding. It has a metal roof and an asphalt shingle roof. The task would be to prep and paint all of the outside structure above ground level. It will include all wood siding, concrete foundations, stucco siding, soffits, fascia, and metal roofs. It will not include the gutters, down spouts, shingle roof, any decks or hand railings.